

**Glen Carbon Centennial Library District
Board Meeting Minutes
Monday, July 27, 2015 at 7:00 p.m.
Community Room**

Call to Order: 7:00 pm

Roll Call: Kathy Dortch, Bob Hormell, Deborah Owen and Amy Gabriel present.
Don McQueen, Anne Link and Bob Paty all absent with notice.
Ron Pauli, Director-Present

Recognition of Visitors:
None

Trustee Training video:
Postponed until next meeting.

Approval of Board Meeting Minutes:
June 22, 2015 Minutes-Motion to accept as corrected made by Bob Hormell and second by Amy Gabriel

Communications:
July 2, 2015- Robotics program article in Intelligencer
July 7, 2015- Small business program article in Intelligencer
July 20, 2015- Internet safety article in Intelligencer
July 21, 2015- Summer programs article in Intelligencer
July 25-26,- 2015 STEAM program article in Intelligencer
July 17, 2015- Thank you letter from SCORE
Email letter from Trustee Don McQueen to Board President Kathy Dortch, dated 7/25/15, resigning from the Board effective immediately. Motion to accept by Bob Hormell, seconded by Deborah Owen.

Phone/email lists updates:
None, other than resignation noted above.

Director's Report: Preparation of Ordinance 15-2 along with public notice/publication for Budget and Appropriations Ordinance adoption in August, 2015; Oral notification of retirement from staff Cataloger Susan Kesler; Receipt of three new computers-2 public access and one Circ. station computer; Signed lease agreement with George Alarm Co. and supervised installation of new fire alarm system with mandated Fire Dept. inspection; Received commitment for audit costs for next scheduled audit by C.J. Schlosser & Co. L.L.C.; Researched/purchased new EMV "smart" credit card countertop payment device; Sent FY 14/15 budget expenditures to attorney for assistance with Budget & Appropriations Ordinance; Leased "Universal Class" tutorial-based database at significant discount through SHARE offering; Authorized purchase and subsequent reimbursement from Village of Glen Carbon for damaged mailbox from Homecoming Days, agreement with Glen Carbon Public Works for installation of same;

Director's Report (continued): Coordinated cost analysis of Konica/Minolta copier lease agreement with overage charges for excessive printing and negotiated new lease with new copier and higher copy count built into agreement for cost savings of approximately \$70 per month; Obtained program statistics for FY 14/15 indicating over 10,000 attendees at adult and youth programs.

Treasurer's Report:

June 2015 Financials-Motion made to accept expenses in amount of \$45,910.22 by Bob Hormell and second by Amy Gabriel.

Roll Call: Kathy Dortch, Deborah Owen, Bob Hormell, Amy Gabriel. Motion passed unanimously.

Finance Committee:

Will meet on July 30, 2015 at 1 PM.

Personnel Committee:

Will meet on July 30, 2015 at 6:30 PM to discuss job descriptions and the organizational chart.

Building Committee:

Bob Hormell appointed as chair. Alarm system installed, tested, inspected and now in full compliance.

District Committee:

No report

Unfinished Business:

Village audit discussed. Ron Pauli to send letter to village authorities asking for a written assurance that GCCLD will no longer be billed for future audit expenses.

New Business:

Adoption of Ordinance No. 15-2 (Building and Maintenance Tax Levy). Motion to approve made by Bob Hormell, seconded by Amy Gabriel.

Roll Call: Kathy Dortch, Deborah Owen, Bob Hormell, Amy Gabriel. Motion passed unanimously.

Adjournment made by Bob Hormell and second by Deborah Owen at 8:45 pm

Date for next Regular Meeting – August 24, 2015 @ 7:00 p.m. in Community Room of GCCL