

Glen Carbon Centennial Library District
Board Meeting Minutes
Monday, September 28, 2015 at 7:00 p.m.
Community Room

Call to Order: 7:00

Roll Call: Kathy Dortch, Deborah Owen, Bob Hormell, Bob Paty, and Anne Link. Amy Gabriel is absent with notice

Ron Pauli (Director)

Recognition of Visitors – Kevin Tepen, CPA for C.J. Schlosser & Co. L.L.C.

Audit Report-C.J. Schlosser & Co. L.L.C.: Discussion of GCCL Financial Statements and Supplementary Information for the Fourteen Months Ended June 30, 2015

Accept or correct following minutes:

- 8.24.15 Board Minutes-Motion made to accept minutes as corrected made by Bob Hormell and seconded by Bob Paty. Motion carried unanimously.

- 9.23.15 Personnel Committee Minutes-Motion made to accept minutes made by Bob Hormell and seconded by Bob Paty. Motion carried unanimously.

Communications:

August 24, 2015-Computer workshop article in Intelligencer
August 29-30, 2015-Computer workshop article in Intelligencer
September 7, 2015-Letter of resignation from GCCL employee
September 9, 2015-Children's author visit article in Intelligencer
September 15, 2015-Financial seminar for Small Businesses article in Intelligencer
September 17, 2015-Model Railroad Club article in Intelligencer
September 17, 2015-Tutoring article in Intelligencer
September 18, 2015-Book Sale article in Intelligencer
September 26-27, 2015-Halloween Costume Swap article in Intelligencer
September 26-27, 2015-October program scheduling article in Intelligencer

Phone/Email Lists Updates: Director initiated email service for GCCL Village Library Board Trustees

Director's Report:

Workmen's Compensation (new business to be discussed at an upcoming board meeting)

Treasurer's Report:

- a. August 2015 Financials-Motion made to accept monthly expenses in the amount of \$58,915.00 made by Bob Hormell and seconded by Deborah Owen.
Roll Call-Kathy Dortch, Deborah Owen, Bob Hormell, Bob Paty, Anne Link. Motion carried unanimously.

Finance Committee –Nothing to Report

Personnel Committee –Personnel Committee report discussed

Building Committee-Nothing to Report

District Committee – Nothing to Report

Unfinished Business – Clarification of Circulation Manager’s salary as of July 2015

New Business –

- a. Adoption of Ordinance No. 15-4 (Tax Levy Ordinance). Motion to adopt the ordinance made by Bob Paty and seconded by Bob Hormell. Motion passed unanimously.
Roll Call-Kathy Dortch, Deborah Owen, Bob Hormell, Bob Paty, Anne Link
- b. Adoption of updated job description for the YS Assistant as now modified. Motion made by Bob Hormell and seconded by Bob Paty. Motion carried unanimously.
- c. Consideration of staff reassessment and job description made by Bob Hormell and seconded by Deborah Owen. Motion for the establishment of a YS Assistant for 20 hours a week at a pay range of \$10.50 - \$11.00 an hour.
Roll Call: Kathy Dortch (abstain), Deborah Owen (yes), Bob Hormell (yes), Bob Paty (yes), Anne Link (abstain)

Second motion made with additional discussion for a new motion presented to establish a YS Assistant for 20 hours a week at a pay of \$10.50 an hour.
Roll Call: Kathy Dortch (yes), Deborah Owen (yes), Bob Hormell (yes), Bob Paty (yes), Anne Link (yes). Motion carried unanimously.

- d. Adoption of updated Organizational Chart. Motion made by Deborah Owen and seconded by Bob Hormell. Motion carried unanimously.

Adjournment at 9:20pm

Date for next Regular Meeting – October 26, 2015

Date for November Regular Meeting – November 30, 2015

Closed Session at 9:25pm

- a. Library Director 6 month evaluation
Motion to accept Personnel meeting minutes for September 23, 2015 made by Deborah Owen and seconded by Bob Hormell.

Closed Session ended at 10:53pm

Motion made to end the Closed Session made by Deborah Owen and seconded by Bob Hormell.

Adjournment to Close Meeting at 10:54 moved by Bob Hormell and seconded Bob Paty.