

**Glen Carbon Centennial Library District
Board Meeting Minutes
Thursday, May 31, 2016 at 7:00 p.m.
Community Room**

Call to Order: 7:10 p.m.

Roll Call: Kathy Dortch, Deborah Owen, Robert Paty, Robert Hormell, Kevin Tellor, and Anne Link; Amy Gabriel is absent with notice

Christine Gerrish (Director)

Recognition of Visitors: None

Accept or correct following minutes:

Motion made to accept the April 27, 2016 Board Meeting Minutes made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Motion made to accept the January 25, 2016 Closed Board Minutes and the corrected February 22, 2016 Closed Board Minutes made by Deborah Owen, and seconded by Robert Hormell. Motion carried unanimously.

Communications: Discussed Intelligencer articles from 5/5/16-5/10/2016

Phone/Email Lists Updates: None

Director's Report presented and filed

Treasurer's Report Discussed:

Motion to approve the April 2016 financials of \$43,926.17 made by Robert Paty and seconded Robert Hormell.

Roll Call: Kathy Dortch, Deborah Owen, Robert Paty, Robert Hormell, Anne Link, and Kevin Tellor.

Finance Committee –Robert Paty (chair); members Robert Hormell, Deborah Owen

- a. Preliminary Budget
- b. Transfers
- c. Special Reserve Fund Ordinance
- d. Special Reserve Fund Plan Ordinance
- e. Bank Accounts

Motion to close unutilized grants bank account made by Robert Paty and seconded by Robert Hormell. Motion carried unanimously.

Motion to approve the Finance Committee meeting minutes for May 20, 2016 made by Deborah Owen and seconded by Robert Hormell. Motion carried unanimously.

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Personnel Committee –Deborah Owen (chair); members Amy Gabriel, Anne Link

- a. Personnel Report
- b. Holiday Policy
- c. Sick Leave Policy
- d. Overtime Policy

Motion to approve the Personnel Committee meeting minutes for May 25, 2016 made by Robert Hormell and seconded by Robert Paty. Motion carried unanimously.

Motion to approve the Holiday Pay Policy as presented, effective July 1, 2016, made by Robert Hormell and seconded Robert Paty.

Roll Call: Kathy Dortch, Deborah Owen, Robert Paty, Robert Hormell, Anne Link, and Kevin Tellor.

Motion to adopt the Sick Leave Policy as corrected, effective July 1, 2016, made by Robert Hormell and seconded by Robert Paty. Motion carried unanimously.

Motion to approve the Overtime Policy, effective July 1, 2016, made by Robert Hormell and seconded by Robert Paty.

Roll Call: Kathy Dortch, Deborah Owen, Robert Paty, Robert Hormell, Anne Link, and Kevin Tellor.

Building Committee-Robert Hormell (chair); member, Kevin Tellor

- a. Discussion of building projects for FY 2016-2017
- b. Projects to be included in FY 2015-2016
- c. Security Cameras

Motion to approve \$7305.00 to purchase and install security cameras from George Alarm Company made by Robert Hormell and seconded by Kevin Tellor.

Roll Call: Kathy Dortch, Deborah Owen, Robert Paty (abstained), Robert Hormell, Anne Link, and Kevin Tellor.

Unfinished Business –

- a. Adoption of Bid Process

New Business –

- b. Non-Resident Card Fee
- c. Elect Slate of Officers

Motion to approve the Non-Resident Card Fee of \$132.05 for the FY 2016-2017 made by Robert Hormell and seconded by Deborah Owen. Motion carried unanimously.

Re-election of Robert Paty as Treasurer of the Board

Re-election of Anne Link as Secretary of the Board

Amy Gabriel respectfully declines to continue the position as Vice President of the Board

Re-election of Kathy Dortch as President of the Board

Motion made by Kathy Dortch (Board President) to elect Deborah Owen as Vice President of the Board.

Motion carried unanimously.

Motion to adjourn the meeting at 9:28 p.m. made by Kevin Tellor and seconded by Robert Hormell.

Motion carried unanimously.

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Date for next Regular Meeting – June 9, 2016