

Glen Carbon Centennial Library District
Board Meeting Minutes
Thursday, March 9, 2017 at 7:00 p.m.
Community Room

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Amy Gabriel, Deborah Owen, Robert Paty, Robert Hormell, and Kevin Tellor.
Absent Anne Link.

Christine Gerrish (Director)

Recognition of Visitors: None

Accept or correct following minutes:

- Motion made to accept the February 9, 2017 Board Minutes by Robert Hormell and seconded by Amy Gabriel. Motion carried unanimously.

Communications: Discussed notices in stltoday.com from February 8, 2017 to March 1, 2017, Intelligencer from February 8 through March 3, 2017.

Director's Report – Christine Gerrish

- a. Report presented and filed
- b. Discussion concerning the restrictions that may apply to disruptive patrons.

Treasurer's Report – Robert Paty

- a. Motion to approve the February 2017 Financials of \$40,858.60 made by Robert Paty and seconded by Amy Gabriel.
Roll Call: Kathy Dortch, Amy Gabriel, Deborah Owen, Robert Paty, Robert Hormell, and Kevin Tellor. Motion carried unanimously.
- b. Motion to approve the February 2017 Transfers total made by Robert Paty and seconded by Deborah Owen. Social Security/Medicare = \$1,252.29, IMRF = \$1,549.47, Building = \$1,319.98, Insurance = \$2,831.51.
Roll Call: Kathy Dortch, Amy Gabriel, Deborah Owen, Robert Paty, Robert Hormell, and Kevin Tellor. Motion carried unanimously.

Finance Committee –Robert Paty (chair); members Robert Hormell, Deborah Owen

- a. Finance Report – preliminary discussion as to beginning to construct the 2017-2018 budget
- b. Approval of the contract with Franklin & Vaughn for their services from March 1, 2017 through December 31, 2017 at a monthly rate of \$380. Motion made to accept this contract made by Robert Hormell and seconded by Robert Paty. Roll Call: Kathy Dortch, Amy Gabriel, Deborah Owen, Robert Paty, Robert Hormell, and Kevin Tellor. Motion carried unanimously.
- c. Approval of the minutes of the March 9, 2017 committee meeting. Motion made by Robert Hormell and seconded by Amy Gabriel. Motion carried.

Personnel Committee – Deborah Owen (chair); members Anne Link, Amy Gabriel

- a. Discussed the need for the trustees to complete the director one-year evaluation and provide to Deborah by March 30, 2017.

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Building Committee – Robert Hormell (chair); member Kevin Tellor

- a. Masonry Work – Motion to approve the engagement of Henderson to develop a thorough Request for Proposal to be submitted to vendors in order to elicit their bids on the defined project made by Robert Hormell and seconded by Robert Paty. Roll Call: Kathy Dortch, Amy Gabriel, Deborah Owen, Robert Paty, Robert Hormell, and Kevin Tellor. Motion carried unanimously.

Unfinished business –

- a. Illinois Freedom of Information Act Policy. Motion made Robert Hormell and seconded by Robert Paty to adopt the revised policy as of March 9, 2017. Motion passed unanimously.
- b. In Service Training and Meetings Policy. Motion made Robert Hormell and seconded by Deborah Owen to adopt the revised policy as of March 9, 2017. Motion passed unanimously.

New Business –

- a. 2017 Health Insurance – motion made to engage United Health Care as the provider at a monthly cost of \$753.92 for Christine Gerrish and Michelle Mondloh by Robert Hormell and seconded by Amy Gabriel. Roll Call: Kathy Dortch, Amy Gabriel, Deborah Owen, Robert Paty, Robert Hormell, and Kevin Tellor. Motion carried unanimously.
- b. Proposition E discussion. Motion to put a brief notice in the Intelligencer that states support of this proposition made by Robert Hormell and seconded by Amy Gabriel. Motion passed with one abstention.

Adjournment –

Motion made to adjourn the meeting at 8:43 p.m. made by Robert Hormell and seconded by Deborah Owen. Motion carried unanimously.

Date for next Regular Meeting – March 13, 2017