

**Glen Carbon Centennial Library District
Board Meeting Minutes
Thursday, May 11, 2017 at 7:00 p.m.
Community Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Deborah Owen, Robert Hormell, Robert Paty, Anne Link, and Kevin Tellor. Amy Gabriel is absent with notice.

Recognition of Visitors – none

Accept or correct following minutes:

- Motion made to accept the April 13, 2017 Board Minutes made by Robert Hormell and seconded by Deborah Owen. Motion carried unanimously.

Communications: Discussed Intelligencer articles from April 14, 2017-May 11, 2017 and stlouistoday.com notices from April 19, 2017-May 10, 2017.

Swear In Reelected Board Members: Kathy Dortch, Deborah Owen and Kevin Tellor.

Director's Report – Christine Gerrish

- a. Report presented and filed

Treasurer's Report – Robert Paty

- a. Motion to approve the April 2017 Financials of \$44,693.26 made by Robert Hormell and seconded by Deborah Owen.
Roll Call: Kathy Dortch, Deborah Owen, Robert Hormell, Robert Paty, Kevin Tellor, and Anne Link. Motion carried unanimously.
- b. Motion to approve the April 2017 Transfers made by Robert Hormell and seconded by Kevin Tellor. Social Security/Medicare = \$1204.73; IMRF = \$1481.24; Building = \$4420.04; Insurance = \$1905.22.
Roll Call: Kathy Dortch, Deborah Owen, Robert Hormell, Robert Paty, Kevin Tellor, and Anne Link. Motion carried unanimously.

Finance Committee –Robert Paty (chair); members Robert Hormell, Deborah Owen

- a. Finance Meeting Minutes:
 1. Motion to accept the April 11, 2017 and May 3, 2017 Finance Meeting Minutes made by Robert Hormell and seconded by Deborah Owen. Motion carried unanimously

Personnel Committee – Deborah Owen (chair); members Anne Link, Amy Gabriel

- a. Personnel Meeting Minutes
 1. Motion to approve the April 27, 2017 Personnel Meeting Open Minutes as corrected made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.
 2. Motion to approve the April 27, 2017 Closed Personnel Meeting Minutes made by Robert Hormell and seconded by Anne Link. Motion carried unanimously.

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Unfinished Business –

- a. Discussed Homecoming Planning and Events
- b. Motion made to approve the purchase of an Epson EX9200 Projector made by Robert Hormell and seconded by Robert Paty.
Roll Call: Kathy Dortch, Robert Paty, Deborah Owen, Kevin Tellor, Robert Hormell, and Anne Link. Motion carried unanimously.

New Business –

- a. Motion made to approve the revised trustee and staff evaluation form made by Robert Hormell and seconded by Robert Paty. Motion carried unanimously.
- b. Motion to approve changes to the job descriptions of Circulation Manager and Associate II made by Deborah Owen and seconded by Robert Hormell. Motion carried unanimously.
- c. Motion to approve the FY 17/18 Personnel Wages and Expenses of \$345,261.68 made by Robert Hormell and seconded by Robert Paty.
Roll Call: Kathy Dortch, Robert Paty, Deborah Owen, Kevin Tellor, Robert Paty, and Anne Link. Motion carried unanimously.
- d. Motion to approve the Nonresident Card Fees to the Tax Bill Method made by Robert Paty and seconded by Robert Hormell. Motion carried unanimously.
- e. Motion made to nominate Robert Paty as Board Treasurer, Anne Link as Board Secretary, Deborah Owen as Board Vice President, and Kathy Dortch as Board President made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Adjournment—

Motion made to adjourn the meeting at 8:42 p.m. made by Kevin Tellor and seconded by Deborah Owen. Motion carried unanimously.

Date for next Regular Meeting – June 8, 2017