

**Glen Carbon Centennial Library District
Board Meeting Minutes
Thursday, June 14, 2018 at 7:00 p.m.
Community Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Robert Paty, Kevin Tellor, Robert Hormell, Amy Gabriel. Deborah Owen absent with notice.

Christine Gerrish (Director)

Recognition of Visitors – David Klingensmith

Swearing in of David T. Boduch as trustee

Accept or correct following minutes:

- Motion to accept the May 10, 2018 Board Minutes made by ? and seconded by ??. Motion carried unanimously.

Communications –

Director's Report – Christine Gerrish

- Roof Update Discussed
- Water Damage Discussed

Treasurer's Report – Robert Paty

- Motion to approve the May 2018 Financials of \$50,027.49 made by Robert Hormell and seconded by Amy Gabriel.
Roll Call: Kathy Dortch, David Boduch, Robert Paty, Kevin Tellor, Amy Gabriel, Robert Hormell.
Motion carried unanimously.
- Motion to approve the May 2018 Transfers of Social Security/Medicare = \$1426.59; IMRF = \$1,710.31; Building = \$6,117.40; Insurance = \$1,301.62; Grants= \$1,149.60 made by Robert Hormell and seconded by Kevin Tellor.
Roll Call: Kathy Dortch, Robert Paty, Kevin Tellor, Robert Hormell, David Boduch, Amy Gabriel.
Motion carried unanimously.

Unfinished Business –

- Budget 2018-2019 – Final Review
Motion to approve the personnel budget for 2018-2019 of \$295,356.60 made by Robert Hormell and seconded by Amy Gabriel. Roll Call: Kathy Dortch, Robert Paty, Kevin Tellor, Robert Hormell, David Boduch, Amy Gabriel. Motion carried unanimously.

Motion to approve the operational budget for 2018-2019 of \$302,430 made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, Robert Paty, Kevin Tellor, Robert Hormell, David Boduch, Amy Gabriel. Motion carried unanimously.
- Copier

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Motion to approve the purchase of the Kyocera copier at \$6,281 made by Robert Hormell and seconded by Robert Paty. Roll Call: Kathy Dortch, Robert Paty, Kevin Tellor (abstain), Robert Hormell, David Boduch, Amy Gabriel (abstain). Motion carried with abstentions.

Motion to find that Konica-Minolta has violated the contract for the existing copier and that the contract is therefore void made by Robert Paty and seconded by David Boduch. The library director will forward appropriate correspondence to Konica-Minolta informing of same. Roll Call: Kathy Dortch, Robert Paty, Kevin Tellor (abstain), Robert Hormell, David Boduch, Amy Gabriel (abstain). Motion carried with abstentions.

- Library Carpet – will put on July agenda for a final vote

New Business –

- 18-2 Prevailing Wage Ordinance. Motion to approve made by Robert Hormell and seconded by Robert Paty. Motion approved unanimously.
- 18-3 Building & Maintenance Ordinance. Motion to approve made by Amy Gabriel and seconded by Kevin Tellor. Motion approved unanimously.
- Conference Table – discussed and put on July agenda
- Meeting Room Policy – Motion to approve the addition of the conference room to the existing policy by Robert Hormell and seconded by Robert Paty. Motion approved unanimously.
- Library Director Job Description. Motion to approve the library director job description with the addition of the responsibility of “Review, select, order and process adult materials” made by Amy Gabriel and seconded by David Boduch. Motion approved unanimously.
- Circulation Manager Job Description. Motion to approve the circulation manager job description with the three deleted items and the additions of “plan and promote library programs for adults” and “attend System and/or State meetings as necessary” made by Amy Gabriel and second by Robert Hormell. Motion approved unanimously.

Adjournment –

Motion to adjourn the meeting at 9:02p.m. made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Date for next Regular Meeting – July 12, 2018