

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday, January 15, 2019 at 7:00 p.m.  
Conference Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Robert Hormell, Kevin Tellor, Deborah Owen, David Boduch and David Klingensmith. Amy Gabriel absent with notice.

Recognition of Kevin Tepin who discussed the audit report and Carrie Smith.

Christine Gerrish (Director)

Accept or correct following minutes:

- Motion to accept the November 27, 2018 Board Minutes as corrected by Kevin Tellor and seconded by Deborah Owen. Motion carried unanimously.

Communications – Illinois Suburban Journal notes on events, Intelligencer articles on upcoming programs. Glen-Ed pantry summaries of food stuffs collected at the library.

Director's Report – Christine Gerrish

- Long range plan
- Staff training day results
- Legislative breakfast
- Village annexations – Motion to request the inclusion of the GCCL in the annexation procedure of the Village of Glen Carbon and to be notified for each applicable time that GCCL should take subsequent action to annex the same tract made by Kevin Tellor and seconded by David Klingensmith. Motion approved unanimously.

Treasurer's Report – David Boduch

- Motion to approve the November 2018 Financials of \$51,276.46 made by Robert Hormell and seconded by Deborah Owen. Roll Call: Kathy Dortch, Kevin Tellor, Deborah Owen, David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.
- Motion to approve the December 2018 Financials of \$50,727.88 made by Robert Hormell and seconded by Deborah Owen. Roll Call: Kathy Dortch, Kevin Tellor, Deborah Owen, David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.
- Motion to approve the November – December 2018 transfers of Social Security = \$2,720.70, IMRF = \$3,164.38, Building = \$16,393.18, Insurance = \$2,500.02, Audit = \$4,675.00, and Grants = \$5,392.58 made by Kevin Tellor and seconded by Robert Hormell. Roll Call: Kathy Dortch, Kevin Tellor, Deborah Owen, David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.

Personnel Committee – Deborah Owen

Unfinished Business –

- Copier – advised to ignore dunning letter by counsel
- Letters to patrons (different letters to existing patrons as opposed to Glen Carbon resident non-patrons)

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New Business –

- Motion made by Robert Hormell and seconded by David Boduch to approve the Reference Service policy. Motion approved unanimously.
- Motion made to approve the discarding of a chalkboard and stools of questionable value made by Robert Hormell and seconded by Kevin Tellor. Roll call: Kathy Dortch, Kevin Tellor, Deborah Owen, David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.
- Motion to approve the health insurance increase to \$1,042.04 made by Robert Hormell and seconded by Deborah Owen. Roll call: Kathy Dortch, Kevin Tellor, Deborah Owen, David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.
- Motion to approve the reimbursement of luncheon expense at a cost of \$26.61 made by David Boduch and seconded by Robert Hormell. Roll call: Kathy Dortch, Kevin Tellor, Deborah Owen (recused), David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.
- Motion to approve the procurement of a security key pad and panic button replacement at a cost of \$1,015.00 made by Robert Hormell and seconded by David Boduch. Roll call: Kathy Dortch, Kevin Tellor, Deborah Owen, David Boduch, David Klingensmith and Robert Hormell. Motion carried unanimously.
- Motion to approve meeting dates for 2019 made by Robert Hormell and seconded by David Boduch. Motion approved unanimously.

Adjournment –

Motion to adjourn the meeting at 8:18 p.m. made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Date for next Regular Meeting – February 19, 2019