

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday, March 19, 2019 at 7:00 p.m.
Conference Room**

Call to Order: 7:02 p.m.

Roll Call: Kathy Dortch, Deborah Owen, David Boduch, David Klingensmith, Amy Gabriel and Kevin Tellor. Robert Hormel absent with notice.

Christine Gerrish (Director)

Accept or correct the following minutes:

- Motion to approve the February 19, 2019 Board Minutes by Amy Gabriel and seconded by David Boduch. Motion carried unanimously.

Communications – Illinois Suburban Journal notes on events, Intelligencer articles on upcoming programs. News-Democrat articles on events.

Director's Report (Highlights)– Christine Gerrish

- Condolences to Ellora Ladd
- Change to Local Request status for new books
- Letter to residents
- Approved to attend ELEVATE (Library Director workshop)

Treasurer's Report – David Boduch

- Motion to approve the Feb. 2019 Financials of \$46,472.42 made by Kevin Tellor and seconded by Deborah Owen. Roll Call: Kathy Dortch, Deborah Owen, David Boduch, Kevin Tellor, David Klingensmith, and Amy Gabriel. Motion carried unanimously.
- Motion to approve the February 2019 transfers of Social Security = \$1360.83, IMRF = \$1628.46, Building = \$5517.83, Insurance = \$1481.65, Audit = \$0, and Grants = \$0 made by Amy Gabriel and seconded by David Klingensmith. Roll Call: Kathy Dortch, Deborah Owen, David Boduch, David Klingensmith, Kevin Tellor and Amy Gabriel. Motion carried unanimously.

Finance Committee-David Boduch

- Motion to approve Minutes from March 13, 2018 and March 12, 2019 Finance Committee meetings made by Amy Gabriel and seconded by Deborah Owen. Motion carried unanimously.
- Board looked at various scenarios for implementing minimum wage law.
- Board discussed proposed operations budget 2019/2020.

Personnel Committee – Deborah Owen

- Director's Annual Evaluation to be in closed session at the April meeting.

Unfinished Business –

- Copier – nothing new to report
- Letters to patrons-Director presented tentative cost: \$2347.60 to copy, fold, mail to all households in Glen Carbon (5,869). She will also add HBONow and Disney as “coming soon” and present Board with breakdown of cost allocations.
- Sick Leave Policy-presented with changes. Motion to approve by David Klingensmith and seconded by Amy Gabriel. Motion carried unanimously.

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New Business –

- Discussed the Vacation Leave Policy. A reworded version reviewed and presented for approval. Motion to approve by David Boduch and seconded by Amy Gabriel. Motion carried unanimously.

Adjournment –

Board thanked Amy Gabriel for all her years of service on the Board.

Motion to adjourn the meeting at 8:19 p.m. made by Amy Gabriel and seconded by Kevin Tellor. Motion carried unanimously.

Date for next Regular Meeting – April 16, 2019