

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday July 16, 2019 at 7:00 p.m.
Conference Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Robert Hormell, Deborah Owen, and Carrie Smith. David Klingensmith absent without notice. Kevin Tellor and David Boduch absent with notice.

Christine Gerrish (Director)

Communications – Illinois Suburban Journal notes on events, Intelligencer articles on upcoming programs and library scholarship. Bellville News Democrat notes on upcoming events.

Consent Agenda:

- Motion to move Staff Retention Analysis and Administrative Calendar to New Business made by Deborah Owen and second by Robert Hormell. Motion approved unanimously.
- Motion to approve the remaining documents contained within the consent agenda made by Robert Hormell and seconded by Deborah Owen. Motion carried unanimously.

Director's Report – Christine Gerrish

Treasurer's Report – Robert Hormell

- Motion to approve the June 2019 Financials of \$47,500.11 made by Robert Hormell and seconded by Carrie Smith. Roll Call: Kathy Dortch, Deborah Owen, Carrie Smith, and Robert Hormell. Motion carried unanimously.
- Motion to approve the June 2019 transfers of Social Security = \$1,350.67, IMRF = \$1,628.08, Building = \$1,888.30, Insurance = \$2,175.57, Audit = \$0, and Grants = \$1,265.94 made by Robert Hormell and seconded by Deborah Owen. Roll Call: Kathy Dortch, Deborah Owen, Carrie Smith, and Robert Hormell. Motion carried unanimously.

Personnel Committee – Deborah Owen

- Reviewed closed session of June 2019 meeting

Building Committee

- Window issue - search to find source to fix (Gateway, Hefner, etc.)

Ad Hoc Strategic Planning Committee

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- Next steps are to schedule meetings to address the plan detail

Unfinished Business –

New Business –

- Motion that all closed minutes remain closed. Motion approved unanimously.
- Discussed 19-4 B & A Ordinance .
- Discussed staff retention analysis report as submitted by director.
- Discussed best method of scheduling the periodic review of the many policies at least on a two-year basis

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Topics for Future Discussion

- Reupholstering chairs
- Participation in GlenFest
- Talk to Village about landscaping around Library building

Adjournment –

Motion to adjourn the meeting at 7:56 p.m. made by Robert Hormell and seconded by Deborah Owen.
Motion carried unanimously.

Date for next Regular Meeting – August 20, 2019