

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday September 17, 2019 at 7:00 p.m.
Conference Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Robert Hormell, David Klingensmith, Kevin Tellor, David Boduch, and Carrie Smith. Deborah Owen absent with notice.

Held public hearing on Budget & appropriation Ordinance 19-4

Visitor – Magi Henderson

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by Carrie Smith with date on minutes corrected. Motion carried unanimously.

Communications – Highland Leader and Illinois Suburban Journal notes on events, Intelligencer articles on upcoming programs. Bellville News Democrat notes on upcoming events. Letter from Deborah Owen communicating her resignation from the Board.

Discussed personnel retention issue and serving the east of IL 159 population– led by Magi.

Treasurer's Report – David Boduch

- Motion to approve the August 2019 Financials of \$55,583.30 made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, Carrie Smith, David Boduch, David Klingensmith, Kevin Tellor and Robert Hormell. Motion carried unanimously.
- Motion to approve the August 2019 transfers of Social Security = \$2,023.26, IMRF = \$2,418.88, Building = \$6,065.11, Insurance = \$4,271.28, and Audit = \$0 made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, Carrie Smith, David Klingensmith, David Boduch, Kevin Tellor and Robert Hormell. Motion carried unanimously.

Finance Committee – David Boduch

- No report

Personnel Committee –

- Carrie Smith accepted the chair of this committee given the resignation of Deborah Owen
- Kevin Tellor accepted membership of this committee

Building Committee – David Klingensmith

- No report

Strategic Planning Committee – Carrie Smith

- Forwarded list of topics to Magi Henderson for review. Awaiting response.

Unfinished Business –

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- Discussed Staff Retention Analysis report
- Motion to approve the B & A Ordinance made by Robert Hormell and seconded by David Boduch. Roll call: Kathy Dortch, Robert Hormell, David Klingensmith, Kevin Tellor, David Boduch, and Carrie Smith. Motion carried unanimously.
- Motion to approve the Upholstery project made by Robert Hormell and seconded by Carrie Smith. Roll call: Kathy Dortch, Robert Hormell, David Klingensmith, Kevin Tellor, David Boduch, and Carrie Smith. Motion carried unanimously.
- Motion made to accept the Annual report made by Robert Hormell and seconded by David Boduch. Motion carried unanimously.

New Business –

- Hanging Art System and Friends Sponsorships
- Motion to approve the Holiday Pay Policy made by Robert Hormell, seconded by David Boduch. Roll call: Kathy Dortch, Robert Hormell, David Klingensmith, Kevin Tellor, David Boduch, and Carrie Smith. Motion carried unanimously.
- Reviewed Trustee Facts File Chapter 11 – Fundraising
- Reviewed Trustee Facts File Chapter 12 - Advocacy

Topics for Future Discussion

- Landscape issues – talked with Village contact on shrubs around the building
- Annexations – Christi will develop a letter to be sent to specific residents soliciting their willingness to be annexed

Adjournment –

Motion to adjourn the meeting at 8:26 p.m. made by Kevin Tellor and seconded by David Klingensmith. Motion carried unanimously.

Date for next Regular Meeting – October 15, 2019