

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday November 19, 2019 at 7:00 p.m.
Conference Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, and Carrie Smith.

Absent with Notice: Robert Hormell, David Boduch,

Recognition of visitors – None

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Kevin Tellor and seconded by David Klingensmith. Motion carried unanimously.

Communications – Illinois Suburban Journal notes on events, Intelligencer articles, both printed and online on upcoming programs.

Treasurer's Report – Christine Gerrish

- Motion to approve the October, 2019 Financials of \$47,919.71 made by David Klingensmith and seconded by Carrie Smith. Roll Call: Kathy Dortch, Carrie Smith, David Klingensmith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve the September 2019 transfers of Social Security = \$1,576.56, IMRF = \$1,526.71, Building = \$1,565.82, Insurance = \$1,200.26, and Audit = \$0; made by Kevin Tellor and seconded by Carrie Smith. Roll Call: Kathy Dortch, Carrie Smith, David Klingensmith, and Kevin Tellor. Motion carried unanimously.

Finance Committee –

- No report

Personnel Committee – Carrie Smith

- Later on the agenda

Building Committee – David Klingensmith

- Mentioned window issue and the HVAC system replacement needing to bid out

Strategic Planning Committee – Carrie Smith

- No Report

Unfinished Business –

- Discussed annexation letter to Pioneer Trail residents. Wording was added to show that residents could choose not to join the district. Motion to approve the letter made Kevin Tellor and seconded by David Klingensmith. Motion carried unanimously.

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday November 19, 2019 at 7:00 p.m.
Conference Room**

New Business –

- Motion to go into closed session at 7:43pm made by Kevin Tellor and seconded by Carrie Smith. Motion approved unanimously. Came out of closed session at 7:48pm with a motion by Kevin Tellor and a second by David Klingensmith. Motion approved unanimously
- Motion made by Kevin Tellor and a second by Carrie Smith to raise Director's salary by 3%, effective November 1, 2019. Motion approved unanimously.
- Christi reviewed the hiring process and chosen candidate for the Youth Director position stating that there will be a 5 week overlap with both Magi Henderson and Aimee Villet in the position
- The Library Board position was discussed and will be brought back before the Board in January, 2020.
- Reviewed Trustee Facts File Appendices
- Reviewed Standard for Illinois Public Libraries Chapter 3 - Personnel
- Motion to approve the 2018-2019 Audit made by Kevin Tellor and a second by David Klingensmith. Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, and Carrie Smith. Motion carried unanimously.

Topics for Future Discussion

- Landscape issues – will talk with village about what bushes will be replaced in the spring, something flowering was suggested.

Adjournment –

Motion to adjourn the meeting at 8:22 p.m. made by Kevin Tellor and seconded by Carrie Smith. Motion carried unanimously.

Date for next Regular Meeting – January 21, 2020