

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday January 21 at 7:00 p.m.
Conference Room**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, David Boduch and Carrie Smith.

Recognition of visitors – None

- Motion to nominate Marcella Starck to fill the empty trustee position made by Robert Hormell and seconded by Kevin Taylor. Motion carried unanimously.
- Marcella Starck sworn in as a trustee.

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by David Klingensmith and seconded by Carrie Smith. Motion carried unanimously.
- Motion to go into closed session made by Robert Hormell and seconded by David Boduch at 7:09pm. Motion passed unanimously. Came out of closed session at 7:17pm.

Communications – Letter from Village of Glen Carbon conveying the TIF District dollar amounts that affect GCCLD and a check for \$34,402.71. Letter from Kavanaugh, Scully, Sudow, White Frederick, P.C. stating their change in their rates per hour for services. Illinois Suburban Journal notes on events, Belleville News Democrat articles, Intelligencer articles, both printed and online on upcoming programs.

Treasurer's Report – David Boduch

- Motion to approve the November 2019 Financials of \$49,376.32 made by Robert Hormell and seconded by Marcella Starck. Roll Call: Kathy Dortch, Carrie Smith, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Motion to approve the December 2019 Financials of \$48,557.49 made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, Carrie Smith, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Motion to approve the November 2019 transfers of Social Security = \$1,670.02, IMRF = \$1,606.97, Building = \$2,095.10, Insurance = \$2,390.58, and Audit = \$0; made by Robert Hormell and seconded by David Klingensmith. Roll Call: Kathy Dortch, Carrie Smith, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Motion to approve the December 2019 transfers of Social Security = \$1,826.12, IMRF = \$1,779.16, Building = \$1,502.25, Insurance = \$1,403.48, and Audit = \$0; made by Robert Hormell and seconded by Marcella Starck. Roll Call: Kathy Dortch, Carrie Smith, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.

Finance Committee –

- No report

Personnel Committee – Carrie Smith

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Building Committee – David Klingensmith

- Motion made to accept Henderson Associates Architects proposal (contingent on notification wording of 10% being accepted by Henderson) at a cost of \$13,900 to assist in the development of a request for proposal (RFP) to replace the current HVAC system made by Robert Hormell and seconded by David Boduch. Roll Call: Kathy Dortch, Carrie Smith, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Discussed proposal for purchasing new windows. More detail of the total cost is required. Will defer a vote to February.

Strategic Planning Committee – Carrie Smith

- No Report

Unfinished Business –

New Business –

- Motion made by Robert Hormell and seconded by David Boduch to open the library on March 17, 2020 at 5:00 a.m. to election officials and 6:00 a.m. to the public for the purpose of the primary election. Motion passed unanimously.
- Motion made by Robert Hormell and seconded by Carrie Smith to update the Sick Leave Policy. Motion carried unanimously.
- Motion made by David Boduch and seconded by Carrie Smith to update the Resignation Policy. Motion carried unanimously.
- Discussed the Legislative Meet-up on February 7, 2020
 - Motion to approve the Health Insurance Quote of \$1,045.18 monthly made by Robert Hormell and seconded by Carrie Smith. Roll Call: Kathy Dortch, Carrie Smith, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Motion made by Kevin Tellor and seconded by David Boduch to approve Ordinance 20-1 Meeting Dates. Motion carried unanimously.
- Motion to accept the current list of closed session minutes made by Kevin Tellor and seconded by Robert Hormell. Motion carried unanimously.

Topics for Future Discussion

- Landscape issues – will talk with village about what bushes will be replaced in the spring, something flowering was suggested.

Adjournment –

Motion to adjourn the meeting at 8:15 p.m. made by Kevin Tellor and seconded by Carrie Smith. Motion carried unanimously.

Date for next Regular Meeting – February , 2020