

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday February 18 at 7:00 p.m.  
Conference Room**

## Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, Marcella Starck and David Boduch. Carrie Smith absent with notice.

Recognition of visitors – None

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Communications – Intelligencer articles, both printed and online on upcoming programs.

Treasurer's Report – David Boduch

- Motion to approve the January 2020 Financials of \$72,222.32 made by Robert Hormell and seconded by Marcella Starck. Roll Call: Kathy Dortch, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Motion to approve the January 2020 transfers of Social Security = \$1,826.12, IMRF = \$3,393.10, Building = \$18,002.59, Insurance = \$4,617.63, and Audit = \$0; made by Robert Hormell and seconded by Marcella Starck. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.

Finance Committee –

- Discussion of preliminary FY2020/2021 budget

Personnel Committee – Carrie Smith

- Meeting planned for February 24

Building Committee – David Klingensmith

- Reviewed reworded proposal and all changes were consistent with our requirements. The cost was already approved in January 2020.
- Discussed status for purchasing new windows. Original provider backed out. Lowe's representative will be coming tomorrow to measure the windows in order to provide a new quote.

Strategic Planning Committee – Carrie Smith

- No Report

Unfinished Business –

- Motion made by Robert Hormell and seconded by David Boduch to approve the revised Resignation Policy. Motion carried unanimously.

New Business –

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday February 18 at 7:00 p.m.  
Conference Room**

- Motion made by Robert Hormell and seconded by Kevin Tellor to approve the standing committee assignments as presented. Motion passed unanimously.
- Motion made by Robert Hormell and seconded by David Boduch to approve the Accounting Service Charge Agreement with Franklin & Vaughn at a rate of \$465 per month. Roll Call: Kathy Dortch, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Motion made by Robert Hormell and seconded by Kevin Tellor to approve the installation of a new Outdoor Book Drop at an installation cost of \$78. The purchase price will be paid for by the GCLD Library Friends. Roll Call: Kathy Dortch, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch and Kevin Tellor. Motion carried unanimously.
- Carpet cleaning will be reviewed in the March meeting.
- Reviewed Personnel Policies related to (1) Dress Code and (2) Inclement Weather to be revised for consideration and to be approved at the March meeting.
- Motion made by Kevin Tellor and seconded by Marcella Starck to adopt the revised professional conferences and workshops policy. Motion approved unanimously.

Topics for Future Discussion

- Landscape issues – no report.

Adjournment –

Motion to adjourn the meeting at 8:03 p.m. made by Kevin Tellor and seconded by David Boduch. Motion carried unanimously.

Date for next Regular Meeting – March 17, 2020