

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday June 16, 2020 at 7:00 p.m.**

Call to Order: 7:01 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, Marcella Starck, Carrie Smith, and David Boduch.

Recognition of visitors – None

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by David Boduch. Motion carried unanimously.

Communications – Article in Intelligencer and community spotlight on phase 3.

Treasurer's Report – David Boduch

- Motion to approve the May 2020 Financials of \$47,571.54 made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve the May 2020 transfers of Social Security = \$1,664.58, IMRF = \$1,559.03, Building = \$4,669.75, Insurance = \$620.61, and Audit = \$0; made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.

Finance Committee – David Boduch

Personnel Committee – Carrie Smith

- Motion made by Robert Hormell and seconded by Kevin Tellor to go into closed session to determine the library director's evaluation and associated pay increase for FY 2020-2021. Motion carried unanimously.
- Came out of closed session at 7:29pm.

Building Committee – David Klingensmith

- Window replacement progress report.
- HVAC Bidding Project – Motion to approve the bid from GRP/Wegman of \$134,914 for the HVAC project made by David Klingensmith and seconded by Robert Hormell. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Discussed preparation for replacement of membrane roof and the possible use of state grants to defray some portion of the total cost. More information will be presented at the July meeting to be able to create a grant request to be formally sent to the state by January 2021.

Strategic Planning Committee – Carrie Smith

- No Report

Unfinished Business –

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- Discussed updates on the procedures for reopening the library

New Business –

- Discussion of history of policies
- Motion to reword Interlibrary Loan Policy policy made by David Klingensmith and seconded by Kevin Tellor. Motion carried unanimously.
- Motion to reword Library Card policy made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.
- Motion to reword Patron Conduct policy made by Kevin Tellor and seconded by David Boduch. Motion carried unanimously.
- Motion to reword Computer Use policy made by David Boduch and seconded by David Klingensmith. Motion carried unanimously.
- Motion to reword Social Software policy made by Robert Hormell and seconded by David Klingensmith. Motion carried unanimously.
- Motion to reword USA Patriot Act policy made by Robert Hormell and seconded by Marcella Starck. Motion carried unanimously.
- Motion to reword Credit Card policy made by Robert Hormell and seconded by David Boduch. Motion carried unanimously.
- Motion to approve the subscription to Creativebug at a cost of \$1000 per year made by Kevin Tellor and seconded by David Boduch. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve David Boduch as treasurer made by David Boduch and seconded by Carrie Smith. Motion carried unanimously.
- Motion to approve Robert Hormell as secretary made by Kevin Tellor and seconded by Carrie Smith. Motion carried unanimously.
- Motion to approve Marcella Starck as vice president made by Carrie Smith and seconded by Kevin Tellor. Motion carried unanimously.
- Motion to approve Kathy Dortch as president made by David Boduch and seconded by Marcella Starck. Motion carried unanimously.
- Motion to approve Ordinance 20-2 – Building and Maintenance Ordinance made by David Klingensmith and seconded by Marcella Starck. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.

Topics for Future Discussion

- Landscape issues – no report.

Adjournment –

Motion to adjourn the meeting at 8:42 p.m. made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Date for next Regular Meeting – July 21, 2020