

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday July 21, 2020 at 7:00 p.m.**

Call to Order: 7:01 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, Marcella Starck, Carrie Smith, and David Boduch.

Recognition of visitors – None

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Communications – Secretary of State grant letter of \$16,167.50, Intelligencer neighborhood library events.

Treasurer's Report – David Boduch

- Motion to approve the June 2020 Financials of \$81,425.15 made by Robert Hormell and seconded by David Klingensmith. Roll Call: Kathy Dortch, Marcella Starck, David Klingensmith, Robert Hormell, David Boduch, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve the June 2020 transfers of Social Security = \$1,654.44, IMRF = \$1,528.91, Building = \$27,885.24, Insurance = \$3,067.97, and Audit = \$0; made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.

Finance Committee – David Boduch

Personnel Committee – Carrie Smith

- Motion made by Robert Hormell and seconded by Carrie Smith to go into closed session at 7:09pm to review the library director's evaluation and determine a pay increase for FY 2020-2021. Motion carried unanimously.
- Came out of closed session at 7:30pm.
- Motion to increase the Library Director's salary by 3% retroactively to July 1, 2020 made by Robert Hormell and seconded by David Boduch. Role call: Kevin Tellor, David Boduch, David Klingensmith, Kathy Dortch, Marcella Starck, Carrie Smith and Robert Hormell. Motion carried unanimously.

Building Committee – David Klingensmith

- Motion made by David Klingensmith and seconded by David Boduch to authorize library director to spend \$2,800 to execute a study for membrane roof replacement. Role call: Kevin Tellor, David Boduch, David Klingensmith, Kathy Dortch, Marcella Starck, Carrie Smith and Robert Hormell.
- Motion made by David Klingensmith and seconded by Marcella Starck to authorize the library director to close the library for the HVAC installation. Motion approved unanimously.

Strategic Planning Committee – Carrie Smith

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- No Report

Unfinished Business –

- Discussed updates on the procedures for reopening the library and will leave the responses to specific events that might affect the continued opening to the library director.

New Business –

- Discussed the Budget & Appropriation Ordinance
- Discussed the codification of the Policy Manuals – no response made by SIU-E yet.
- Discussed the return of the telescope via contacting the police.
- Conducted the semi-annual review of the closed minutes. Motion to close all minutes by Robert Hormell and seconded by David Boduch. Motion carries unanimously.
- Motion to keep the library open on November 3 by David Boduch and seconded by Robert Hormell. Motion carried unanimously.

Topics for Future Discussion

- Landscape issues – Village is soliciting Board's opinion as to possible types of re-plantings.

Adjournment –

Motion to adjourn the meeting at 8:24 p.m. made by Kevin Tellor and seconded by Robert Hormell.
Motion carried unanimously.

Date for next Regular Meeting – August 18, 2020