

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday August 18, 2020 at 7:00 p.m.**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, Marcella Starck, Carrie Smith, and David Boduch.

Recognition of visitors – None

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by David Boduch. Motion carried unanimously.

Communications – Intelligencer neighborhood library events and library events.

Treasurer's Report – David Boduch

- Motion to approve the July 2020 Financials delayed to September to ensure all items are included.
- Motion to approve the July 2020 transfers of Social Security = \$2,480.49, IMRF = \$1,475.43, Building = \$3,041.01, Insurance = \$730.39, and Audit = \$0; made by Robert Hormell and seconded by David Klingensmith. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.

Finance Committee – David Boduch

- No report

Personnel Committee – Carrie Smith

- All staff evaluations were received as of last week and will be reviewed soon.

Building Committee – David Klingensmith

- Windows are completed in a highly satisfactory manner
- Discussed detail preparations for membrane roof replacement. More detail will be addressed and presented at the September meeting
- Discussed update on the pending installation of the HVAC system.

Strategic Planning Committee – Carrie Smith

- No Report

Unfinished Business –

- None.

New Business –

- Discussed the Budget & Appropriation Ordinance figures to be addressed again in September
- Motion to approve the annual FY 2019-2020 report by Robert Hormell and seconded by Marcella Starck. Motion approved unanimously.

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- Motion to approve the 2020 records disposal report made by David Boduch and seconded by Carrie Smith. Motion approved unanimously.
- Conducted a review of Library standards.

Topics for Future Discussion

- Landscape issues – Village is soliciting Board's opinion as to possible types of re-plantings.
- Codification of Policy Manuals – No interest at this time at SIU-E particularly influenced by COVID-19. Will address it sometime next year.

Adjournment –

Motion to adjourn the meeting at 8:17 p.m. made by Robert Hormell and seconded by Kevin Tellor.
Motion carried unanimously.

Date for next Regular Meeting – September 15, 2020