

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday October 20, 2020 at 7:00 p.m.**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, Marcella Starck, Carrie Smith, and David Boduch.

Recognition of visitors – Kevin Tepen

Christine Gerrish (Director)

Motion to approve the Audit Report as provided made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by Kevin Tellor. Motion carried unanimously.

Communications – Intelligencer and Belleville News Democrat addressing neighborhood library events and library events.

Treasurer's Report – David Boduch

- Motion to approve the September 2020 Financials of \$52,555.00 made by Robert Hormell and seconded by Marcella Starck. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve the September 2020 transfers of Social Security = \$1,722.02, IMRF = \$1,695.80, Building = \$10,799.31, Insurance = \$1,556.91, and Audit = \$0; made by Robert Hormell and seconded by David Klingensmith. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.

Finance Committee – David Boduch

- Discussed impact of COVID 19 on revenue

Personnel Committee – Carrie Smith

- No report

Building Committee – David Klingensmith

- Discussed detail preparations for membrane roof replacement – report pending.
- Discussed update on building projects – HVAC is installed.

Strategic Planning Committee – Carrie Smith

- No Report

Unfinished Business –

- None.

New Business –

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- Motion to approve the annual Tax Ley Ordinance 20-4 made by Robert Hormell and seconded by David Klingensmith. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve the purchase of Overdrive made by Marcella Starck and seconded by Robert Hormell. Roll Call: Kathy Dortch, David Boduch, Marcella Starck, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Discussed the possible switching of telephone services.
- Motion to approve the PPE Policy made by Robert Hormell and seconded by Kevin Tellor. Motion approved unanimously.
- Discussed donation solicitation in the Library
- Conducted a review of Library standards chapters 9 through 13 and determined that all issues have been addressed.

Topics for Future Discussion

- Landscape issues – Village is soliciting Board's opinion as to possible types of re-plantings.

Adjournment –

Motion to adjourn the meeting at 7:59 p.m. made by Robert Hormell and seconded by Kevin Tellor.  
Motion carried unanimously.

Date for next Regular Meeting – November 17, 2020