

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday November 17, 2020 at 7:00 p.m.**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Robert Hormell, Carrie Smith, and David Boduch. Absent with notice Marcella Starck.

Recognition of visitors

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Robert Hormell and seconded by David Klingensmith. Motion carried unanimously.

Communications – Intelligencer and Belleville News Democrat addressing neighborhood library events.

Treasurer’s Report – David Boduch

- Motion to approve the October 2020 Financials of \$44,981.98 made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, David Boduch, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve the October 2020 transfers of Social Security = \$1,731,32, IMRF = \$1,704.92, Building = \$3,692.54, Insurance = \$2,484.43, and Audit = \$360.00; made by Robert Hormell and seconded by Kevin Tellor. Roll Call: Kathy Dortch, David Boduch, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.

Finance Committee – David Boduch

- Discussed impact of COVID 19 on revenue

Personnel Committee – Carrie Smith

- Discussed a potential fraudulent unemployment claim
- Six COVID-19 tests have been made to employees

Building Committee – David Klingensmith

- Discussed detail preparations for membrane roof replacement – revised report received.
- Discussed update on building projects – HVAC is installed but some work is still pending.

Strategic Planning Committee – Carrie Smith

- Will re-evaluate including this topic as an agenda item in the near future

Unfinished Business –

- None.

New Business –

- Discussed the possible switching of telephone services and will put this issue in abeyance.
- Discussed the eventual purchase of LibraryAware at a current cost of \$1,300 annually. Will consider it for inclusion in the 2021-2022 budget.

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- Discussed COVID-19 mitigation possibilities. Other nearby libraries run the gamut of approaches. Motion to go curbside as of Thanksgiving continuing to the new year and eliminate access to the computers made by David Boduch and seconded by Robert Hormell. Motion carried unanimously.
- Motion to pay all staff their normal wage until January 19, 2021 should there be a full shut-down mandated by the state of Illinois made by David Boduch and seconded by Kevin Tellor. Roll Call: Kathy Dortch, David Boduch, David Klingensmith, Robert Hormell, Carrie Smith, and Kevin Tellor. Motion carried unanimously.
- Motion to approve Staff Development Day as January 8, 2021 made by Robert Hormell and seconded by David Boduch. Motion carried unanimously.
- Conducted a review of Library standards and the identified action items and determined that some issues have been identified and will be addressed.

Topics for Future Discussion

- Landscape issues – Village is soliciting Board's opinion as to possible types of re-plantings.

Adjournment –

Motion to adjourn the meeting at 8:12 p.m. made by Kevin Tellor and seconded by Carrie Smith. Motion carried unanimously.

Date for next Regular Meeting – January 19, 2021