

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday May 18, 2021 at 7:00 p.m.**

Call to Order: 7:01 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Marcella Starck, Kevin Tellor, David Boduch, and Carrie Smith.

No visitors were present

Christine Gerrish (Director)

Robert David Klingensmith, Marcella Starck, and Kevin Tellor were sworn in by Library Board President, Kathryn Dortch.

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Kevin Tellor and seconded David Boduch with changes to the April Minutes. Motion carried unanimously.

Communications – Intelligencer noted many events supported by the library. Also an article on the upcoming Summer Reading Program

Treasurer’s Report – David Boduch

- Motion to approve the April 2021 Financials of \$39,307.20 made by David Klingensmith and seconded by Kevin Tellor. Roll Call: Kathy Dortch, David Boduch, David Klingensmith, Marcella Starck, Kevin Tellor and Robert Hormell. Motion carried unanimously.
- Motion to approve the April 2021 transfers of Social Security = \$1,753.74, IMRF = \$1,726.77, Building = \$0, Insurance = \$874.59, and Audit = \$0; made by Kevin Tellor and seconded by Marcella Starck. Roll Call: Kathy Dortch, David Boduch, David Klingensmith, Marcella Starck, Kevin Tellor and Carrie Smith. Motion carried unanimously.

Finance Committee – David Boduch

- No report

Personnel Committee – Carrie Smith

- Evaluation forms will be going out this month to the Library Board and staff.

Building Committee – David Klingensmith

- No report

Unfinished Business –

- Kevin Tellor made a motion to approve the Personal Leave Policy as presented. The motion was seconded by David Boduch. Motion carried unanimously.

New Business –

- The Library Board discussed the plans for the new TIF district that has been proposed by the Village and the impact that may have on the library’s future tax revenue.
- There was discussion about the empty seat on the Library Board. The board will vote at the June meeting to appoint a citizen to that seat
- Nomination Committee for June Election – The Board will move straight to the election in June.
- The nonresident Fee for FY 2021-2022 will be updated to the taxing rate provided by the Madison County clerk’s office. Nonresidents who meet the criteria set by Illinois state statutes

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may purchase a card for 0.1775 of the assessed taxable value of their home. Motion to change rate based on the calculation presented made by David Boduch and seconded by Carrie Smith. Motion carried unanimously.

- Motion made to remove Glen Carbon Homecoming from the list of holidays in the Hours of Operation policy made by David Boduch and seconded by Marcella Starck. Motion carried unanimously.
- Accomplished a review of a subset of the Personnel (Vacation Leave, In-Service Training and Meetings, Professional Conferences and Workshops, Travel Expense Control, Tuition Reimbursement, Staff Performance Evaluation, and Layoff). Motion made by David Klingensmith and seconded by Marcella Starck to approve the above list as reviewed and modified. Motion carried unanimously.

Topics for Future Discussion

Adjournment –

Motion to adjourn the meeting at 8:32 p.m. made by Kevin Tellor and seconded by David Boduch. Motion carried unanimously.

Date for next Regular Meeting – June 15, 2021