

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday, April 23, 2023 at 6:00 p.m.**

Call to Order: 6:00

Roll Call: David Boduch, Carla Elliff, Kevin Tellor, Carrie Smith, Jackie Day,

Absent with Notice: David Klingensmith, Cody Jeter

Visitors: No visitors - No public comment

Action Items: No action items

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda, with identified changes to March meeting minutes as discussed, was made by Jackie Day and seconded by Kevin Tellor. Motion carried unanimously.

Communications – Nothing to report at this time.

Treasurer's Report – David Boduch

- Motion to approve the March 2024 financials made by David Boduch and seconded by Carla Elliff. Roll Call: Yes. Motion carried unanimously.
- Motion to approve the transfers of March 2024 Social Security= \$2,255.37, IMRF = \$1,406.78, Building = \$3,635.39, Insurance = \$1,576.02, Reserve = \$0, and Audit = \$0 made by Carla Elliff and seconded by Jackie Day. Roll Call: Yes. Motion carried unanimously.

Finance Committee – David Boduch

- Revised budget documents sent out by Christine Gerrish

Personnel Committee – Cody Jeter

- Table closed session Director Evaluation to May 2024 Meeting, Jackie and Kevin to review evaluations and meet with Cody Jeter prior to May meeting.

Building Committee – Jacqueline Day

- Tuck pointing was quoted by Joe with Elite Masonry - estimated quote \$6,000.00, but it isn't necessary at this time, maybe another 3 to 5 years. Waiting for another company to come out for bid.
- Landing stairs banisters paint chipping - Village responsibility - probably will be redone before homecoming per Christine but she will mention it to Village.
- Grant committee is meeting on Thursday. Jamie and the Engineer are coming in for the meeting in case there are any questions.
- Christine will call to have someone look at the roof after the recent hail storms. Possibly allowing funds slated for roofing to be used for other projects.

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Unfinished Business –

- Logo and book return box update provided, if not complete before agenda goes out for the May board meeting it will be added to the agenda

New Business –

- 2024-2025 Operations and Personnel Budgets - FLSA changes passed today 58,658.00 minimum to be exempt. Currently the minimum is 35,600.00. Starting in 2027 it will incrementally go up (43,800.00, 58,600.00). 2 options: raise the employees rate or move them to hourly. Last time it was proposed it did not pass. Circulation Manager and Youth Service Director would become hourly rather than salaried. May potentially cause additional cost at seasonal times to account for possible over time. There will be a time study for both positions, broken down by month to have a better idea for budgeting purposes. Christine to have a conversation with employees impacted about the potential changes. Changes made to the proposed budget for pay rate and title for Circulation Manager and Associate III. With everyone being hourly but Christine, we should possibly look into a time keeping software/application. Director salary does not have to be posted with the Budget. Discussion on Operations budget - biggest likely change, switching to AT&T fiber Network.
- Switching to AT&T Fiber Network, library internet speed has been good but has gradually diminished over the past couple of years. We currently have Spectrum and AT&T for back-up. When the spectrum is down we use AT&T. AT&T Fiber network is new in the area. 13 broadband, and another major Illinois broadband specifically for the government are other options to look into for the future. AT&T should not be locked into a contract. Spectrum could be dropped if AT&T fiber network works well.

Topics for Future Discussion

- Room Reservation Software - Quotes to add to budget
- Banking
- Director Evaluation
- Operations and Personnel Budgets
- AT&T Fiber Network, Phone service and new telephones
- Grant results

Adjournment –

Motion to adjourn the meeting at 7:00. Motion made by Kevin Tellor and seconded by Dave Boduch . Motion carried unanimously.

Date for next Regular Meeting – May 28, 2024