

**Glen Carbon Centennial Library District
Board Meeting Agenda
Tuesday, August 22, 2023 at 6:00 p.m.
Glen Carbon Centennial Library Conference Room
198 South Main St.
Glen Carbon, Illinois 62034**

Call to Order at 6:00

Roll Call - David Klingensmith, Carla Elliff, Kevin Tellor, Carrie Smith, David Boduch. Not Present Jackie Day with notice.

Visitors – Justin with Worksite Advantage.

Justin with Worksite Advantage here to offer the team additional benefits that the library will not be responsible for. Set up time to come back to meet with everyone individually. Board approved.

Consent Agenda - Motion to approve the consent agenda made by David Boduch seconded by Kevin Tellor, motion carried unanimously.

1. Director's Report – Christine Gerrish
2. Reports of Youth Services and Circulation
3. Approval of Board minutes:
 - 7/25/23

Correspondence and Communications - Article in Edwardsville Intelligencer, written by Lauren Bruss.

Treasurer's Report

- Motion to approve the July, 2023 financials of (\$39,065.57) made by David Boduch and seconded by Carla Elliff. Roll Call: Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, David Boduch. Motion carried unanimously.
- Motion to approve the May, 2023 transfers of Social Security= \$2146.19, IMRF = \$1392.60, Building = \$158.31, Insurance = \$1,291.51, and Audit = \$0 made by David Boduch and seconded by Kevin Tellor. Roll Call: Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, David Boduch. Motion carried unanimously.
- Motion to approve the transfer of \$95,368.53 from the General account to the Reserve account for FY 2022-2023 made by David Boduch and seconded by Kevin Tellor. Roll Call: Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, David Boduch. Motion carried unanimously.

IV. Reports of Standing Committees

- Finance Committee – No Report

- Personnel Committee – No Report
- Building Committee –Up date on flooring project. Reworked and reworded flooring project description, Motion to accept revision, unanimously agreed.

V. Unfinished Business – n/a

VI. New Business

- Roofing IR Test - Options for the new roof were discussed, whether to replace the roof or install a new membrane over the existing roof. Consensus was that a new roof replacement would be preferable and that the IR testing would not be necessary. No vote was taken.
- 23-4 B & A Ordinance - First Reading - The Budget and Appropriation ordinance was discussed. The public hearing for the ordinance will be held at the beginning of the September meeting and voting will take place in September.
- Records Disposal Certificate - A motion was made by David Boduch and seconded by Kevin Tellor to approve the records disposal certificate as presented. Motion carried unanimously.
- Disposal of Old Furniture (TVs, stands, play tables, kiosk, old laptops, puppet theater) - A request was made to donate old tvs, tv stands, and unused or out-dated furniture to the Book Drive. A motion was made by Carla Elliff and seconded by Cody Jeter to approve the records disposal of the old furniture. Roll Call: Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, David Boduch. Motion carried unanimously.
- Purchase New Office Furniture - A request was made to have Louer Facility Planning come up with a quote for new furniture to be presented at the September meeting. This would cover furniture for the Director's & Youth Director's office, as well as the desks for the Circulation Manager, Administrative Assistant, and youth staff.

VII. Topics for Future Discussion

VIII. Adjournment - Motion made by David Boduch and seconded by Kevin Tellor. Motion carried unanimously.

Date for next Regular Meeting – September 24, 2023