

Glen Carbon Centennial Library District
Board of Trustees
Personnel Committee Meeting
Study Room 1
May 9, 2019
2:00 PM

I. Library Director: Plan of action

Glen Carbon Centennial Library District
Board of Trustees
Personnel Committee

Minutes: May 9, 2019

Meeting was called to order at 2:02 pm by Deborah Owen, Chair.
Present: Committee members Robert Hormell and Carrie Smith.

A proposed plan of action for the Library Director was discussed and revised for presentation at the May 21st Board meeting.

Motion to adjourn at 3:52 pm by Robert Hormell. Motion passed on a consensus vote.

Respectfully submitted,

Deborah Owen, Chair

**Glen Carbon Centennial Library District
Personnel Meeting Agenda
Tuesday, May 28, 2019 at 1:30 p.m.
Glen Carbon Centennial Library Study Room 1
198 South Main St.
Glen Carbon, Illinois 62034**

Call to Order

Roll Call

Recognition of Visitors

Unfinished Business –

- Director Action Plan

Adjournment

Glen Carbon Centennial Library District
Board of Trustees
Personnel Committee

Minutes May 28, 2019

Meeting called to order at 1:28 pm by Deborah Owen, Chair.

Present: Committee member Robert Hormell and Library Director Christine Gerrish.

The Action Plan was reviewed and discussed with the Library Director.

Motion to adjourn at 2:25 pm. Motion passed on a consensus vote.

Respectfully submitted,

Deborah Owen, Chair

**Glen Carbon Centennial Library District
Strategic Planning Meeting Agenda
Thursday July 11, 2019 at 1:00 p.m.
Glen Carbon Centennial Library
Conference Room
198 South Main St.
Glen Carbon, Illinois 62034**

Call to Order

Roll Call

Recognition of Visitors

Unfinished Business –

- Long Range Plan

Adjournment

Glen Carbon Centennial Library District
Board of Trustees
Ad Hoc Strategic Planning Committee

Minutes July 11, 2019

Meeting called to order at 1:23 pm by Carrie Smith, Chair.

Present: Committee Members Deborah Owen and Robert Hormell, Library Director
Christine Gerrish.

The Long Range Strategic Plan was discussed and a beginning outline was formulated.

Meeting closed at 2:40 pm.

Respectfully Submitted,
Carrie Smith, Chair

**Glen Carbon Centennial Library District
Strategic Planning Meeting Agenda
Tuesday August 6, 2019 at 2:00 p.m.
Glen Carbon Centennial Library
Conference Room
198 South Main St.
Glen Carbon, Illinois 62034**

Call to Order

Roll Call

Recognition of Visitors

Unfinished Business –

- Strategic Plan

Adjournment

Glen Carbon Centennial Library District
Board of Trustees
Ad Hoc Strategic Planning Committee

Minutes August 6, 2019

Meeting called to order at 2:00 pm by Carrie Smith, Chair.

Present: Committee Members Deborah Owen and Robert Hormell, Library Director
Christine Gerrish.

The Long Range Strategic Plan was discussed and an outline was continued.

Meeting closed at 3:00 pm.

Respectfully Submitted,
Carrie Smith, Chair

Glen Carbon Centennial Library District
Board of Trustees
Personnel Committee Meeting
Conference Room
October 10, 2019
2:00 PM

I. Youth Department Job Descriptions

Glen Carbon Centennial Library District
Board of Trustees
Personnel Committee

Minutes October 10, 2019

Meeting called to order at 2:00 pm by Carrie Smith, Chair.

Present: Carrie Smith (Committee Chair), Robert Hormell (Committee Member),
Christine Gerrish (Library Director), and Kathy Dortch (Ex-Officio Member)

- I. The Youth Services Job Descriptions were discussed and corrected to represent a more accurate description of the positions.
- II. The committee was made aware of an Unemployment appeal phone interview scheduled for Wednesday, October 16, 2019.
- III. The committee was made aware of the Fair Labor Standards Act's (FLSA) exemption threshold increase which goes into effect January 1, 2020. The standard salary level will increase from the currently enforced level of \$455 per week to \$684 per week (equivalent to \$35,568 per year for a full-year worker).

Meeting closed at 2:58 pm.

Respectfully Submitted,
Carrie Smith, Chair