

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday, May 27 2025 at 6:00 p.m.**

Call to Order: 6:01 PM

Roll Call: Carla Elliff, Dave Klingensmith, Carrie Smith, Jackie Day, Cody Jeter

Absent with Notice: N/A

Visitors: Christine Gerrish, Kimberly Kosydor

Cody Jeter administered the oath of office for Andrew Kassebaum and Anna Marie Bell

- Motion to approve slate of officers made by Carrie Smith and seconded by Carla Elliff. Carried unanimously.
  - President- Dave Klingensmith
  - Vice President- Carrie Smith
  - Treasurer- Carla Elliff
  - Secretary- Cody Jeter

The recognition of visitors and public comment: N/A

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Jackie Day and seconded by Carla Elliff. Motion carried unanimously.

Communications – N/A

Treasurer's Report – Carla Elliff

- Motion to approve the April 2025 financials made by Anna Marie Bell and seconded by Jackie Day. Roll Call: Yes- Carla Elliff, Dave Klingensmith, Carrie Smith, Jackie Day, Cody Jeter, Andrew Kassebaum, Anna Marie Bell. Motion carried unanimously.
- Motion to approve the transfers of April 2025 Social Security= \$3,359.59, IMRF = \$1,515.45, Building = \$7,438.76, Insurance = \$1364.30, Reserve= \$35,591.38 made by Jackie Day and seconded by Anna Marie Bell. Roll Call: Yes- Carla Elliff, Dave Klingensmith, Carrie Smith, Jackie Day, Cody Jeter, Andrew Kassebaum, Anna Marie Bell. Motion carried unanimously.

Finance Committee – Carla Elliff

- Finance committee plans to meet to update LRBP.

Personnel Committee – Cody Jeter

- Personnel committee reported that Kimberly Kosydor has moved to Circulation Associate III and Raqui Elliott was hired as a Circulation Associate I.

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Building Committee – Jackie Day

- Roofing Project - The leaks in the staff area were discussed and should be addressed before final payment is submitted.
- Solar Project - The installation of solar panels on the metal roof has been completed. The installation on the flat roof will commence once all issues with the new roof warranty have been addressed.

Unfinished Business –

- Recommended Exterior Repairs by Henderson Architects- Henderson has assessed the building and gave a list of suggested repairs. The need to finalize the division of the repairs between the Board and the Village was discussed. The village will be contacted after finalizing the division of repairs.

New Business –

- Thermostat Replacement- The quotes from B & W Heating & Cooling and Kane Mechanical were discussed. Kane Mechanical had the only viable quote. A motion was made by Jackie Smith and seconded by Cody Jeter to approve the quote from Kane Mechanical for \$6,500. Roll Call: Yes- Carla Elliff, Dave Klingensmith, Carrie Smith, Jackie Day, Cody Jeter, Andrew Kassebaum, Anna Marie Bell. Motion carried unanimously.
- Copier Replacement- The quotes from Watts, Americom and GFI were discussed. A motion was made by Jackie Day and seconded by Cody Jeter to approve the quote from GFI for \$5,080.00. Roll Call: Yes- Carla Elliff, Dave Klingensmith, Carrie Smith, Jackie Day, Cody Jeter, Andrew Kassebaum, Anna Marie Bell. Motion carried unanimously.
- 2025-2026 Nonresident Fee- For FY 2025-2026 was discussed. The rate will be 0.149%. A motion was made by Carrie Smith and seconded by Cody Jeter to approve the nonresident fee. Roll Call: Yes- Carla Elliff, Dave Klingensmith, Carrie Smith, Jackie Day, Cody Jeter, Andrew Kassebaum, Anna Marie Bell. Motion carried unanimously.

Topics for Future Discussion

- Committee Selections in June
- Building Refresh Project

Adjournment –

Motion to adjourn the meeting at 7:10 pm. Motion made by Carla Elliff and seconded by Andrew Kassebaum. Motion carried unanimously.

Date for next Regular Meeting – June 24, 2025