

Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday, April 22, 2025 at 6:00 p.m.

Call to Order: 6:00

Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith

Absent with Notice:

Visitors: Eric Bratzler came at 6:04p.

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda, including minutes made by Dave Boduch and seconded by Carla Elliff. No objections or abstentions. Motion carried.

Communications –

Treasurer's Report – Dave Boduch

- Motion to approve the January, 2025 financials of (\$70,849.37) made by Dave Boduch and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith. Motion carried unanimously.
- Motion to approve the February, 2025 financials of (\$66,169.26) made by Dave Boduch and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously
- Motion to approve the March, 2025 financials of (\$42,172.65) made by Dave Boduch and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously
- Motion to approve the January, 2025 transfers of Social Security= (\$2,330.00), IMRF = (\$1,568.35), Building = \$2,169.40, Insurance = \$11,665.90, and Audit = \$0 made by Dave Boduch and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously
- Motion to approve the February, 2025 transfers of Social Security= \$2,317.88, IMRF = \$1,535.04, Building = \$4,668.01, Insurance = \$1,104.12, and Audit = \$0 made by Dave Boduch and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously
- Motion to approve the March, 2025 transfers of Social Security= \$2,255.37, IMRF = \$1,406.78, Building = \$3,635.39, Insurance = \$1,576.02, and Audit = \$0 made by Dave Boduch and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously

Finance Committee – Dave Boduch

- Overview of expected tax revenue for the rest of FY 25-26.

Personnel Committee – Cody Jeter

- Director's Salary FY 25-26 Closed Session
 - o 7:02p- Motion to go into closed session to discuss Director's FY 25-26
 - o 7:27p- Motion to leave closed session made by Cody Jeter and seconded by Dave Boduch. Motion carried unanimously.

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Building Committee – Jacqueline Day

- Roof Update
 - More leaking during a day of torrential downpour. Causing new spots of water damage throughout the building. Library director received bids for fixing the issues.
 - Motion to approve up to \$4000 for interior repairs related to the southside raised-seam roof by Jackie Day and seconded by Carrie Smith. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously.
 - Motion to approve up to \$1000 for thermal imaging on the roof to identify areas of potential leaks made by Jackie Day and seconded by Carla Elliff. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously.
- Solar Update
 - Penetration of roof membrane for brackets to be installed may need to be pushed back for roofing issues.

Unfinished Business

- FY 25-26 Operating Budget
 - Motion to approve FY 25-26 Operating Budget made by Carle Elliff and seconded by Dave Boduch. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith. Motion carried unanimously.

New Business –

- Job Descriptions Review
- FY 25-26 Personnel Budget
 - Motion to approve personnel budget as presented tonight which includes a 2% raise for library director with a performance review done in July 2025 to potentially retroactively approve a 3% raise that is included in the budget made by Carrie Smith and seconded by Jackie Day. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously.
- Meeting Room Policy
 - Motion to approve updated meeting room policy recommended by Library Director made by Jackie Day and seconded by Carla Elliff. Motion carried unanimously.
- Meeting Date Change
 - Motion to change meeting day to the third Tuesday of the month beginning with the first meeting of FY 25-26 (July Meeting) made by Carrie Smith and seconded by Jackie Day. Motion carried with on abstention.
- Material Selection Policy
 - Motion to approve changed to Material Selection Policy recommended by Library Director made by Dave Boduch and seconded by Cody Jeter. Motion carried unanimously.
- Rescind Reserve Transfer from 2022-2023 made on August 22, 2025
 - Motion to rescind 22-23 reserve transfer made on August 22, 2023 made by Carrie Smith and seconded by Dave Boduch. Roll Call: Dave Boduch, Jackie Day, Carla Elliff, Cody Jeter, David Klingensmith, Carrie Smith. Motion carried unanimously.
- EV Charging Station Intergovernmental Agreement with Edwardsville Township

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- Discussion of an EV charging station for the library and board decided not to pursue the installation of the station.

Topics for Future Discussion

- Committee selections in June
- Bulleted list of committee duties
- May- recommended exterior repairs from Henderson
- 2023-24 reserve transfer
- Audit transfer
- Thermostat replacement

Adjournment –

Motion to adjourn the meeting at 8:34 pm was made by Jackie Day and seconded by Dave Boduch.
Motion carried unanimously.

Date for next Regular Meeting – May 27, 2025