

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday, March 25, 2025 at 6:00 p.m.**

Call to Order: 6:00

Roll Call: David Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith

Absent with Notice:

Visitors: Heather Hinson

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda, including minutes made by David Boduch and seconded by Carla Elliff. No objections or abstentions. Motion carried.

Communications – Cease and desist letter from BBC. Multiple articles about the library board elections.

Treasurer's Report – David Boduch

- The February financials were deferred to the April meeting as there was a discrepancy between reports.

Finance Committee – David Boduch

- Reapprove previous January expenses at future meeting.

Personnel Committee – Cody Jeter

- Director's Evaluation in Unfinished Business

Building Committee – Jacqueline Day

- Last Thursday Solar was here with Eric and was happy with the roof for the project. They think it would be easy to add batteries down the road. The solar panels should come in a few weeks and it will be a week to install.

Unfinished Business

- Circulation Associate 3 Job Description
  - Motion to approve the Circulation Associate 3 Job Description with changes made during the meeting made by Cody Jeter and seconded by Carrie Smith. Roll Call: Yay- David Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith, Nay - None - Motion carried.

New Business –

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- Personnel Policy Review
  - Motion to approve changes to Personnel Policy with minor changes made during the meeting made by Carrie Smith and seconded by Jackie Day. No objections or abstentions. Motion carried.
- FY 25-26 Operating Budget (First Review)
- Repair Ceiling Damage by Low Quote Contractor
  - Motion to approve Library Director accept the lowest responsible quote for repair to ceiling in an amount not to exceed \$5,000 made by Jackie Day and seconded by Carrie Smith. Roll Call: Yes-David Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith, Nay - None - Motion carried.
- Director's Evaluation
  - Motion to go into closed session at 7:14 pm made by Cody Jeter and seconded by David Boduch to discuss 2024 Director's Evaluation.
  - Motion to exit closed at 8:02p made by Cody Jeter and seconded by David Boduch. Roll Call: Yes-David Boduch, Jackie Day, Carla Elliff, Cody Jeter, Dave Klingensmith, Carrie Smith, Nay - None - Motion carried.
  - Personnel Commit

Topics for Future Discussion

- January, 2025 Financials
- February, 2025 Financials
- Personnel Budget
- Operating Budget
- Thermostat
- Roof Update

Adjournment –

Motion to adjourn the meeting at 8:08 pm. was made by Cody Jeter and seconded by Carrie Smith. Motion carried unanimously.

Date for next Regular Meeting – April 22, 2025