

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday, November 26, 2024 at 6:00 p.m.**

Call to Order: 6:00

Roll Call: Cody Jeter, Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, Jackie Day

Absent with Notice: David Boduch

Visitors: Samantha Lego

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda, including minutes made by Jackie Day and seconded by Carrie Smith. Cody Jeter abstained - motion carried.

Communications – A request for information was submitted by a member of the public for circulation and resource statistics.

Treasurer’s Report – David Boduch

- Motion to approve the November 2024 financials for the amount of \$188,633.35 made by Jackie Day and seconded by Carrie Smith. Roll Call: Yes-Cody Jeter, Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, Jackie Day. Motion carried unanimously.
- Motion to approve the transfers of November 2024 Social Security= \$3,673.16, IMRF = \$1587.33, Building = \$4,976.14, Insurance = \$1,279.20, Reserve = \$104084.24, and Audit = \$300 made by Jackie Day seconded by Kevin Tellor. Roll Call: Yes-Cody Jeter, Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, Jackie Day. Motion carried unanimously.

Finance Committee – David Boduch

- Nothing to report

Personnel Committee – Cody Jeter

- Nothing to report

Building Committee – Jacqueline Day

- The roof leaks from the storm on November 4 & 5 were discussed and the arrangements made by Dave Klingensmith and Jackie Day to have the roof on the south side tarped while the Director was out of town.

Unfinished Business

- Change Order Request #1 from Kehrer Roofing to Replace Leaking roof and Decking for \$37,913.98 - Since there had been a delay from the library investigating whether the issue was covered by insurance there was discussion about adding more than the original change order to the motion to cover any extra cost. A motion was made by Jackie Day to approve the order with the amended amount up to \$40,000 to replace the

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slanted roof on the south side of the building and seconded by Kevin Tellor. Roll Call: Yes-Cody Jeter, Carla Elliff, David Klingensmith, Kevin Tellor, Carrie Smith, Jackie Day. Motion carried unanimously.

- Solar Project Status - We are still waiting for the final drawing for the solar project. It is likely that it will go out to bid in early December.
- Book Drop Status - The wrap for the book drop has been shipped and should be able to be installed by the library's handyman in December.

New Business –

- Switch to Gallagher for insurance Broker - The proposal from Gallagher was discussed along with the services currently received from Assured Partners. A motion was made to initiate the switch to Gallagher by Jackie Day and seconded by Carla Elliff. Carrie Smith abstained. Motion carried.
- Motion to go into Closed Session - Pursuant to Sections 2C1-Appointment, employment, compensation, discipline, performance or dismissal of specific employees made by David Klingensmith, seconded by Carrie Smith at 7:05. Motion made to come out of closed session made by Jackie Day, seconded by Kevin Tellor at 7:26.

Topics for Future Discussion

- Audit
- Renewal Plan for Library CDs

Adjournment –

Motion to adjourn the meeting at 7:27 pm. was made by Kevin Tellor and seconded by Jackie Day. Motion carried unanimously.

Date for next Regular Meeting – January 28, 2025