

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday, July 23, 2024 at 6:00 p.m.**

Call to Order: 6:08

Roll Call: David Klingensmith, Jackie Day, Carrie Smith, Kevin Tellor, David Boduch

Absent with Notice: Carla Elliff, Cody Jeter

Visitors: Dawn Kehrer with Kehrer Brother's West Roofing, Erick Bratzler with Henderson

Action Items:

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda, including minutes (with change to Special Board Meeting Minutes as suggested by Carla Elliff), made by Jackie Day and seconded by David Boduch. David Klingensmith abstains due to absence at last meeting. Motion passed.

Communications – None to report

Treasurer's Report – David Boduch

- Motion to approve the expenses for June 2024 financials made by David Boduch and seconded by Jackie Day. Roll Call: Yes. Motion carried unanimously.
- Motion to approve the transfers of June 2024 Social Security= \$2,244.90, IMRF = \$1,480.83, Building = \$15,588.88, Insurance = \$1,311.99, and Audit = \$0.00 made by David Boduch and seconded by Carrie Smith. Roll Call: Yes. Motion carried unanimously.

Finance Committee – David Boduch
New fiscal year, new budget in place

Personnel Committee – Cody Jeter
Nothing to report

Building Committee – Jacqueline Day

Discussion of New Roof, solar panels with questions and answer to and from Keher Brother's West Roofing and Henderson.

Would solar panel negate warranty? No, if something is required to penetrate roof, Keher must do the work. Henderson will coordinate with Keher on all work. David Klingensmith asked Christi to send pertinent solar panel information to Erick at Henderson. Jackie Day provided pros and cons on Solar Panel leasing. Henderson stated Installer coordinates rebates. Christi Gerrish to send previous quote from Straight Up Solar to Jackie Day. Kevin Tellor states he has knowledge of lengthy waits for credits for solar and that they are spread out over years. Kevin Tellor question to Keher if additional bracing is required for solar panels? Depends on system. Gas lines need moved. Henderson representative states there is a potential to be locked into a

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proprietary system. He suggests we wait to get additional bids. Jackie Day states there will be end of year changes to grid credits and she will check for additional information. No need for generator or battery storage per Erick based on his knowledge of the building. Needs space for equipment and storage. Henderson expects up to three weeks to completion once they are ready to begin work on the roof. Noise and safety were addressed. Library closure should not be necessary. Fall prevention not required by code. Gutter guard was brought up and it may be a topic for future discussion. Motion to request Henderson put together a solar system bid made by Jackie Day and seconded by David Boduch. Motion carried. Henderson wants to close contract for roof replacement and that was approved by board with no further comments or questions.

Unfinished Business

- Room Reservation and Calendar Software - Not to exceed \$5,000.00

Board requests purpose field be a required field and that staff has final approval, with board notification of anything volatile. ILS implementation is only additional expense and will not put it over \$5,000.00 limit. Motion to approve made by Carries Smith seconded by Jackie Day. Motion carried

- Moving Library Bank Accounts

Motion to rescind the motion adopted May 28th, to move accounts to First Community made by Kevin Tellor and seconded by David Boduch. Motion to move checking and money market accounts to Dieterich and open two short term CD's with Dieterich was made by David Boduch and seconded by Jackie Day.

- Preparation for Solar Panel Project - moved to future discussion

New Business –

- Semiannual Closed Minute Review - Motion to approved closed minutes made by David Boduch and seconded by Carrie Smith. Motion carried
- People Counter - Purchase New People Counter, not to exceed \$2,000.00 - Motion to approve purchase of Traf-Sys People Counter at cost of \$1,707 (plus \$150.00). made by Dave Boduch and seconded by Carrie Smith. Roll call - yes. Motion passed unanimously.
- Removal of Humidifier by Kane for \$1,250.00. Second bid requested by the board. Move to August meeting.
- Vacation Policy and Procedure Change. Motion to rescind and remove vacation policy and procedure made by Carrie Smith and seconded by Dave Boduch. Motion carried.
- Meeting Room Policy Change - Motion to change meeting room policies as suggested by Director and with changes suggested by Board, made by Dave Boduch and second by Jackie Day. Motion carried
- Study Room Policy Change - Motion made to change study room policy as suggested by Director made by Kevin Tellor and second by Carrie Smith. Motion carried.

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Topics for Future Discussion -

Solar panels

Humidifier removal and recycle if possible

Potentially adding Juneteenth as a library holiday - Director to take a poll to get staff feedback.

Motion to adjourn the meeting at 7:30 pm. made by Kevin Tellor and seconded by Dave Boduch.

Motion carried.

Date for next Regular Meeting – August 27, 2024