

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday March 15, 2022 at 7:00 p.m.**

Call to Order: 7:20 p.m.

Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Carrie Smith

Absent with Notice: Cody Jeter, David Boduch, Marcella Starck?

Visitors:

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Kevin Tellor and seconded Carrie Smith. Motion carried unanimously.

Communications – Upcoming programs were mentioned in the Intelligencer and Belleville News Democrat

Treasurer's Report – David Boduch

- Motion to approve the February 2022 Financials of \$42,570.95 made by Kevin Tellor and seconded by David Klingensmith. Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Carrie Smith. Motion carried unanimously.
- Motion to approve the February 2022 transfers of Social Security = \$1,861.64, IMRF = \$1,827.48, Building = \$924.30, Insurance = \$1,946.13, and Audit = \$0: made by Kevin Tellor and seconded by Carrie Smith. Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Carrie Smith. Motion carried unanimously.

Finance Committee – David Boduch

- No Report

Personnel Committee – Cody Jeter

- No Report

Building Committee – David Klingensmith

- No report

Unfinished Business –

- Pandemic Sick Leave
  - Motion to approve the Pandemic Sick Leave made by Kevin Tellor and seconded by David Klingensmith. Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Carrie Smith. Motion carried unanimously.
- Public Health Policy
  - Motion to approve updated Public Health Policy made by David Klingensmith and seconded by Kevin Tellor. Motion carried unanimously.

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New Business –

- FY 2022-2023 Budgets
  - Operations Budget – The operations budget was discussed
  - Personnel Budget – The personnel budget was discussed
- Universal Removal of Gendered Terms from General and Personnel Policy Manuals. Motion by Carrie Smith seconded by David Klingensmith. Motion carried unanimously.
- Approval of Quote from Kane Mechanical to Repair Backflow Check Valve for \$990.18. Motion by David Klingensmith, second by Carrie Smith. Roll Call: Kathy Dortch, David Klingensmith, Kevin Tellor, Carrie Smith. Motion carried unanimously.
- General Policy Review - Motion to accept the proposed changes and corrections made by Kevin Tellor, second by David Klingensmith. Motion carried unanimously.
  - Library Cards
  - Reference Service Policy
  - Disabled Patrons
  - Service Animals in the Library
  - Gifts to the Library
  - Patron Conduct
  - Cell Phone Policy
  - Proctoring Policy
  - Volunteer Policy
  - Identity Protection Policy
  - Illinois Freedom of Information Act
  - USA Patriot Act and Policy
  - Replacement Policy

Topics for Future Discussion –

Adjournment –

Motion to adjourn the meeting at 8:22 p.m. made by Kevin Tellor, and seconded by Carrie Smith. Motion carried unanimously.

Date for next Regular Meeting – April 19, 2022