

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday, March 28, 2023 at 6:00 p.m.**

Call to Order: 6:03

Roll Call: David Boduch, Kathy Dortch, David Klingensmith, Cody Jeter, Marcella Starck, Kevin Tellor, Carrie Smith

Absent with Notice:

Visitors:

Christine Gerrish (Director)

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda with correction to minutes made by Kevin Tellor and seconded David Boduch. Motion carried unanimously.

Communications –

Monterey Bay Aquarium thanks us for the donation of 28.18 made from purchasing the book Katherine Applegate. Letter to Editor in BND about library board election. List of library events for the month published in Edwardsville Intelligencer.

Treasurer's Report – David Boduch

- Motion to approve the January, 2023 financials of (35,442.66) made by David Boduch and seconded by David Klingensmith. Roll Call: David Boduch, Kathy Dortch, David Klingensmith, Cody Jeter, Marcella Starck, Kevin Tellor, Carrie Smith. Motion carried unanimously.
- Motion to approve the January, 2023 transfers of Social Security= \$1,256.53, IMRF = \$1,305.77, Building = \$3,136.81, Insurance = \$1,554.13, and Audit = \$0 made by David Boduch and seconded by Marcella Starck. Roll Call: David Boduch, Kathy Dortch, David Klingensmith, Cody Jeter, Marcella Starck, Kevin Tellor, Carrie Smith. Motion carried unanimously.

Finance Committee – David Boduch

- No Report

Personnel Committee – Cody Jeter

- Update on Director Evaluation

Building Committee – David Klingensmith

- Attempting to schedule a meeting with Jamie Henderson to work on carpet project.

Unfinished Business –

New Business –

- Review Drafts of Operations and Personnel Budgets

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- Renewal of Employee Health Insurance through United Healthcare
  - Motion to renew the Employee Health Insurance through United Healthcare made by David Boduch and seconded by Carrie Smith. Roll Call: David Boduch, Kathy Dortch, David Klingensmith, Cody Jeter, Marcella Starck, Kevin Tellor, Carrie Smith. Motion carried unanimously.
- Personnel Policy Review
  - In Person Training and Meetings
  - Professional Conferences and Workshop Policy
  - Travel Expense Control Policy
  - Tuition Reimbursement Policy
  - Probationary Period Policy
  - Promotions
  - Staff Performance Evaluation
  - Dismissal Policy
  - Layoff
  - Resignation
  - Motion Approve Personnel Policy Review with the exception of Sick Leave made by David Boduch and seconded by Kevin Tellor. Roll Call: David Boduch, Kathy Dortch, David Klingensmith, Cody Jeter, Marcella Starck, Kevin Tellor, Carrie Smith. Motion carried unanimously.

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Topics for Future Discussion –

- Personnel Policy Review
  - Sick Leave

Adjournment –

Motion to adjourn the meeting at 7:05. Motion made by Kevin Tellor and seconded by David Boduch. Motion carried unanimously.

Date for next Regular Meeting – April 25, 2023