

Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday, August 27, 2024 at 6:00 p.m.

Call to Order: 6:01

Roll Call: David Klingensmith, Carla Elliff, Jackie Day, David Boduch, Kevin Tellor, Carrie Smith

Present: Christine Gerrish

Absent with Notice: Cody Jeter

Visitors: Mary Ann Luebbers from the Friends of the Library,

Action Items:

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda, including minutes made by David Boduch and seconded by Jackie Day. Motion passed.

Communications – None to report

Treasurer's Report – David Boduch

- Motion to rescind the approval of the June financial report and transfers from the July meeting made by David Boduch and seconded by Carla Elliff.
- Motion to approve the expenses for June 2024 financials made by David Boduch and seconded by Carla Elliff. Roll Call: Yes. Motion carried unanimously.
- Motion to approve the transfers of June 2024 Social Security= \$2,244.90, IMRF = \$1,480.83, Building = \$15,588.88, Insurance = \$1,311.99, and Audit = \$0.00 made by David Boduch and seconded by Carla Elliff. Roll Call: Yes. Motion carried unanimously.
- Motion to approve the expenses for July 2024 financials made by David Boduch and seconded by Carla Elliff. Roll Call: Yes. Motion carried unanimously.
- Motion to approve the transfers of July 2024 Social Security= \$2,418.06, IMRF = \$1,426.54, Building = \$439.50, Insurance = \$1,004.22, and Reserve= \$1,350.00 made by David Boduch and seconded by Carla Elliff. Roll Call: Yes. Motion carried unanimously.

Finance Committee – David Boduch

Last year we received 3.8% less than what was budgeted for tax money, so far this year is looking good.

Personnel Committee – Cody Jeter

Nothing to report

Building Committee – Jacqueline Day

Progress on the roof discussed

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Unfinished Business

- None

New Business –

- Transfer Unused Funds to Reserve Account - Motion made to transfer unused money from fiscal year 2023-2024 in the amount of \$29,049.78 from the General Account to the Reserve Account by David Boduch and seconded by Carrie Smith. Roll Call: Yes. Motion carried unanimously.
- Humidifier and Plumbing Work - Not to Exceed \$8,410.00 - Options were discussed between having Kane, Beloman, and Embrich do the work to remove an unused humidifier unit and replace a water heater. A motion was made to accept the quote from Kane to remove the dehumidifier for \$1,250.00 and have Embrich do all of the plumbing work for \$4,738.30 for a total of \$5,988.30 by Carla Elliff and seconded by Carrie Smith. Roll Call: Yes. Motion carried unanimously.
- Approve Henderson Architects Quote for Solar Panel Project Management for \$21,430.00 - there was discussion on moving forward with the solar project, what is covered by the architects quote for services, and how it will affect the Reserve Account. A motion to approve the quote for services by Henderson Associates Architects for \$21,430.00 was made by Jackie Day and seconded by Carrie Smith. Roll Call: Yes. Motion carried unanimously.
- 24-4 Budget & Appropriation Ordinance - 1st Reading - The draft of the Budget & Appropriation ordinance was discussed. The hearing for this ordinance will take place at the beginning of the September meeting.

Topics for Future Discussion -

Potentially adding Juneteenth as a Holiday

Potentially adding Juneteenth as a library holiday - Director to take a poll to get staff feedback.

Motion to adjourn the meeting at 7:04 pm. made by Kevin Tellor and seconded by David Boduch. Motion carried.

Date for next Regular Meeting – September 24, 2024