

**Glen Carbon Centennial Library District
Board Meeting Minutes
Tuesday September 20, 2022 at 6:00 p.m.**

Call to Order for Public Hearing on 22-3 FY 2022-2023 Budget & Appropriation Ordinance: 6:02
Public Meeting adjourned at 6:03 with no public comment

Call to Order: 6:04

Roll Call: David Klingensmith, Kevin Tellor, Marcella Starck, Carrie Smith, David Boduch

Absent with Notice: Kathy Dortch, Cody Jeter

Christine Gerrish (Director)

Presentation of Annual Audit by Kevin Tepen

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by David Klingensmith, and seconded by Kevin Tellor. Motion carried unanimously.

Communications – The Edwardsville Intelligencer provided list of the event the library offered in September, card from Refuge counseling services.

Treasurer's Report – David Boduch

- Motion to approve the August 2022 Financials of \$ 52,261.81 made by David Boduch and seconded by Carrie Smith. Roll Call: David Klingensmith, Kevin Tellor, Marcella Starck, Carrie Smith, David Boduch Motion carried unanimously.
- Motion to approve the July 2022 transfers of Social Security = \$2,344.37, IMRF = \$2,588.59, Building = \$1,448.12, Insurance = \$1,028.06, and Audit = \$0 made by David Boduch and seconded by Kevin Tellor. Roll Call: David Klingensmith, Kevin Tellor, Marcella Starck, Carrie Smith, David Boduch. Motion carried unanimously.

Finance Committee – David Boduch

- No Report

Personnel Committee – Cody Jeter

- No Report

Building Committee – David Klingensmith

- No report

Unfinished Business –

- FY 2021-2022 Budget and Appropriation Ordinance –
 - Motion to approve Ordinance 22-3 - FY 2021-2022 Budget and Appropriation Ordinance made by David Boduch and seconded by Kevin Tellor. Roll call: David

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Klingensmith, Kevin Tellor, Marcella Starck, Carrie Smith, David Boduch. Motion carried unanimously.

New Business –

- Special Hours for Polling
 - Motion made by Kevin Tellor and seconded by David Boduch to approve opening the library at 6:00 a.m. for the purpose of local, state, and federal elections run by the Illinois State Board of Elections. Motion carried unanimously.
- Closing the Library on January 6, 2023 for Staff Development Day
 - Motion made by David Boduch and seconded by Carrie Smith to approve the closure of the library on January 6, 2023, for a staff development day. Roll call: David Klingensmith, Kevin Tellor, Marcella Starck, Carrie Smith, David Boduch. Motion carried unanimously.
- Amend Bereavement Policy to Include 10 Unpaid Days
 - Motion made by Kevin Tellor and seconded by David Boduch to approve the amended Bereavement Policy to include 3 days of paid leave and up to 7 days of unpaid leave within a period of 60 days. Roll call: David Klingensmith, Kevin Tellor, Marcella Starck, Carrie Smith, David Boduch. Motion carried unanimously.
- Approve 2021-2022 Audit
 - Motion made by David Klingensmith and seconded by David Boduch to accept the 2021-2022 Audit as presented by Kevin Tepin of CJ Schlosser. Motion carried unanimously.

Topics for Future Discussion –

- Moving Phone Lines to VoIP

Adjournment –

Motion to adjourn the meeting at 7:06. Motion made by Kevin Tellor and seconded by David Boduch. Motion carried unanimously.

Date for next Regular Meeting – October 18, 2022