

**Glen Carbon Centennial Library District  
Board Meeting Minutes  
Tuesday September 21, 2021 at 7:00 p.m.**

Call to Order: 7:00 p.m.

Roll Call: Kathy Dortch, Cody Jeter, David Klingensmith, Carrie Smith, Kevin Tellor and Marcella Starck.

Absent with Notice: David Boduch

Visitors: Kevin J. Tepen

Christine Gerrish (Director)

Audit Report

- Kevin Tepen presented on Audit Report.

Consent Agenda:

- Motion to approve the identified documents contained within the consent agenda made by Kevin Tellor and seconded Carrie Smith. Motion carried unanimously.

Communications – The library was mentioned in the intelligencer this month including two editorials by Library Director Christine Gerrish and an article about the library's per capita grant.

Treasurer's Report – David Boduch

- Motion to approve the August 2021 Financials of \$58,369.30 made by Kevin Tellor and seconded by David Klingensmith. Roll Call: Kathy Dortch, Cody Jeter, David Klingensmith, Carrie Smith, Kevin Tellor and Marcella Starck. Motion carried unanimously.
- Motion to approve the August 2021 transfers of Social Security = \$1,906.27, IMRF = \$1,878.05, Building = \$2,747.48, Insurance = \$2,835.37, and Audit = \$0; made by David Klingensmith and seconded by Marcella Starck. Roll Call: Kathy Dortch, Cody Jeter, David Klingensmith, Carrie Smith, Kevin Tellor and Marcella Starck. Motion carried unanimously.

Finance Committee – David Boduch

- Mention Christi and David will present on...

Personnel Committee – Carrie Smith

- Staff development will be January 8, 2021.
- Betsey hired at circulation manager and agreed on extra vacation time after 6-month probationary period.

Building Committee – David Klingensmith

- Proposal for straight up solar.

Unfinished Business –

- 21-3 Annexation of property know as 127 North Main Street, Glen Carbon.
  - Motion made by David Klingensmith and seconded by Carrie Smith, carried with one abstention.
- 21-4 Budget & Appropriation Ordinance
  - Motion made by David Klingensmith and seconded by Marcella Starck, carried unanimously.

New Business –

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- 21-5 Tax Levy Ordinance Discussion
- Overdue Fine Policy
  - Motion made by Cody Jeter and seconded by Kevin Tellor, carried unanimously.
- Review library standards for Per Capita Grant.

Topics for Future Discussion –

- Accountant contract for monthly fee of \$480.
- Library Holidays.

Adjournment –

Motion to adjourn the meeting at 8:16 p.m. made by Kevin Tellor and seconded by Carrie Smith. Motion carried unanimously.

Date for next Regular Meeting – October 19, 2021